

THE DEPARTMENT OF SECRETARIES
presents

DEPARTMENTS

AND WT WITH THEM

For a long time, the terms Departments and Secretaries have been used interchangeably. This informal document released by the DEPARTMENT of Secretaries hopefully will clear up the distinction between the two and how they technically differ.



A **Department** is a place, a figurative building: an office of records, perhaps a library or courtroom in some cases. This is a place where many sitches, both Secretary and non-secretary can work together.

For instance, when planning the induction ceremony, the Secretary of Ceremonies will be working in the Department of Induction alongside the Secretary who governs that Department (in this case Induction.) Another example is a Secretary asking another dog to help him organize files in his department, or invites a fellow secretary to their department to get feedback on a new initiative.

THE SIX DEPARTMENTS OF THE DOG CLUB

THE HALL OF SECRETARIES

THE OFFICE OF RULES

THE COURT OF JUDGMENT

THE REGISTRY OF INDUCTION

THE CLOISTER OF CEREMONIES

THE CHAMBER OF EXPULSION

Departments exist whether or not the corresponding Secretary has been appointed. And any rules, ordinances or procedures referring to departments should not be ignored even if the Secretary of that Department is not currently in office. All documents that should be submitted to the Secretary can be submitted to the Department.

THE HALL OF SECRETARIES serves as the general gathering place of discussion for all secretaries. This is a private hall, where most communal and casual discussion takes place among the secs. #hallofsecretaries

THE OFFICE OF RULES is a great place for sitches to come in and ask for clarification for a rule or to pitch ideas for a potential new rule. Maybe even snitch on another member who may be breaking one themselves. #officeofrules

THE COURT OF JUDGMENT is a place for Secretaries to submit their documents for Document Judgment as well as well as put in request for votes, trial requests, or simply ask for a tie-break. #courtofjudgment

THE REGISTRY OF INDUCTION serves as an easy place to request App Apps and Applications, as well as submit vouchshogs and class change requests. Also sitches can feel free to swing by and talk ponita on a nug or praise a potential. #registryofinduction

THE CLOISTER OF CEREMONIES is a sacred space and home to the official dog club calendar. Secretaries can come here to plan dates for upcoming ceremonies, to submit festival applications or to request a name change. #cloisterofceremonies

THE CHAMBER OF EXPULSION is not somewhere you'd want to go.

Working at a Department vs Running a Department: Running a department is the sole responsibility of the Secretary in charge of that department. They alone should be making the decisions. However, they may from time to time request help: Maybe someone adds a dog to the DCF Roster for the Department of Induction, maybe someone makes a coffin for the Department of Ceremonies. These dogs doing these activities are working at the Department during these projects, as a sort of clerk.

When a department is vacant, other secretaries are welcome to do work in a vacant department (such as making sure files are put away in cabinets and not just blowing away in the wind.) Of course, no-one except the Secretary of that Department has any power, but others are welcome to work for the Department (always in an unofficial capacity)

